

**DODGE COUNTY  
AUDIT COMMITTEE MEETING  
127 E. OAK STREET  
ROOM 4A, 4<sup>TH</sup> FLOOR, ADMINISTRATION BUILDING  
JUNEAU, WI 53039  
May 11, 2017**

By roll call, members present: Greshay, Nickel, Hilbert and Stousland. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: Bennett – excused.

Meeting called to order at 8:00 a.m. by Chairman Nickel

Weber certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Bennett, seconded by Hilbert to approve the minutes of April 27, 2017. Motion carried.

Committee member reports: None

Old Business:

Brugger, A (Walmart) – Prop Storage Bin – J Pod  
Marks, D (Power Mangement) – UPS units for towers  
Clearview (Piggly Wiggly Purchases) –  
Clearview's CBRF (Community Based Residential Facility) and Group Homes are community based facilities and a portion of the resident's care and supervision is to be expected to go out in the community and complete regular daily needs; like grocery shopping, banking, etc. Clearview staff work with the CBRF and Group Home residents to complete these tasks. Sysco also has a minimum purchase amount and some items for the CBRF are able to be purchased from Sysco, but because the Group Homes have much less resident's than the main Clearview facility; it is not feasible to make bulk purchases from Sysco as there is not the storage or usage needs available at the CBRF and Group Homes. This same reasoning is also used to purchase household items for the CBRF and Group Homes at ShopKo.

US Bank Purchase Card Review of February Department Head purchases:

Otto, R – IT Director, Chula Vista Resort – (6) GIPAW Conference for Nickels, Lokken, Riha, Otto, Mueller, Van Loenen; GIPAW (2) – Registration fee for all to attend conference  
Schoebel, P – Medical Examiner, Hyatt Regency Main GB – (3) Detail needed on all

Motion by Stousland, seconded by Greshay to allow payment of Clearview vouchers Batch # 200191 in the sum of \$ 55,861.06 as shown on the accounts payable listing on file in the Finance Department.  
Motion carried.

Motion by Greshay, seconded by Hilbert to allow payment of vouchers for Employee Expenses dated 5/5/17 for \$ 1,379.50. Motion carried.

Motion by Stousland, seconded by Hilbert to allow payment of vouchers in Batch #200007 for \$ 7,442.68. Motion carried.

Motion by Greshay, seconded by Hilbert to allow payment of vouchers in Batch #200008 for \$90,182.06. Motion carried.

Motion by Stousland, seconded by Hilbert to allow payment of vouchers in Paid Batches 199719, 199787, 199868, 199936, 200081 & 200188 for \$ 33,274.55 Motion carried.

The next regular meeting of the Audit Committee is scheduled for May 25, 2017 at 8:00 a.m. in Room 4A

Motion by Nichols, seconded by Stousland to adjourn. Motion carried. Meeting adjourned at 8:25 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Glenn Stousland", with a stylized flourish at the end.

Secretary

Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.